STATE OF MISSOURI

ENABLING GOVERNMENT ITAB **WITH TECHNOLOGY**

Information Technology Advisory Board

April 25, 2007 ITAB Meeting Minutes

Attendees:
Paul Wright, ITAB Chair, CIO ITSD/DESE
Dan Ross, CIO ITSD

Adams, Steve ITSD/DSS	Falter, Jeff ITSD/DOR	Lloyd, Don ITSD/DOC	Renick, Cindy SAO
Allen, Corky Gartner	Gerling, Richard MO Ethics	Lyndaker, Gary ITSD/DMH	Roggero, Jim OSCA
Atchison, BJ ITSD/DED	Gerrard-Hartmnan, Marilyn ITSD	Mertens, Chris ITSD	Ross, Dan ITSD
Beamon, Mckell Oracle	Gronauer, Cliff MSHP	Miller, Jeff Tallgrass Technologies	Spicci, Tony GIO/MDC
Beck, Doug ITSD/DOR	Harding, Victoria MODOT-CCO	Miller, Mike ITSD/MODOT	Stokes, Tom ITSD
Becker, Eric Symantec	Henderson, Darin Embarq	Milhalevich, Rick Linn State	Thomas, Ron ITSD
Bott, Bill ITSD	Henley, Mike Rose Intl.	Moeller, Daniel STO	Volkart, Jason ITSD/DMA
Carter, Howard ITSD	Holmes, Arlan ITSD	Monda, Paul MO National Guard	Wankum, Jacqueline ITSD
Clark, Christy ITSD/DED	James, Diana ITSD/DESE	Mudruch, Joe Oracle	Watts, Lucy Tier Technologies
Davis, Rob ITSD/DOLIR	Jenkins, Tyler ITSD/DSS	Myers, Bob Tier Technologies	Werdenhausen, Irene Ultreya
Drewel, Debi PSC	Jobe, Elena ITSD/DNR	Odneal, Mitch ITSD	Wieberg, Pete ITSD
Duenow, Bill ITSD/SEMA	Jones, Molly WWT	Pashia, Dennis AT&T	Wiedenmeyer, Jay Nortel
Duwe, Daryl MO Enterprise	Koenig, Joe ITSD/DHSS	Rawson, Ed Rose Intl.	Willett, Scott Cisco
Dwyer, Tim ITSD/DIFP	Larimore, Michael ITSD/MODOT	Reeves, Greg IBM	Wilkerson, Chris ITSD
Eggen, Gary OA/DPMM	Lindsey, Mark Embarq	Reinkemeyer, Cathy ITSD/DED	Wright, Paul ITSD/DESE

Paul Wright called the meeting to order at 8:30 a.m.

PRESENTATIONS/DISCUSSION ITEMS
1. Dan Ross and Steve Adams distributed Project Management Certificates to the following:

*Carolyn Aggler	*Stephan Luckenotte
*Doug Beck	*Joseph Martin
*Tina Coles-Jones	*Brick Morff
*Kristen Eisterhold	*Ben Reinkemeyer
*Jeff Falter	*Robert Smith
*Victoria Harding	*Jacqueline Wankum
*Michael Larimore	

2. Laura Mertens made presentation on FY07 MOTEC cap. Jim Roggero made motion to approve seventy/thirty split, Cliff Gronuaer seconded, and the cap was approved.

ACTION ITEMS
1. March 28, 2007 ITAB minutes were presented for approval. Cliff Gronauer made a motion to approve, Steve Adams seconded, and the minutes were approved.
2. Paul reviewed last months meeting action items.
   *Notify Alicia Weaver on Oracle license information.
   *Copies of last months presentations were made available to all ITAB members.
   *Bill Bott has received all charter information. First charter meeting is scheduled for today, April 25th.

GENERAL BUSINESS
1.CIO Discussion (Dan Ross)
a. Dan announced IT budget on floor of the senate with no changes. House and Senate are scheduled to go to conference to discuss the seven hundred and seventy five thousand dollar cut. Dan is still trying to inform the House and Senate the seven hundred and seventy five thousand dollars are greatly needed, these are IT's core funds.
b. Dan announced Digital Summit is approaching, he encouraged everyone to attend. Dan asked if you know of a well recognized Missouri citizen, to please let him know, as the Governor will not be in attendance.
c. Dan stated he is hoping to make an announcement by the end of the week who will be the new IT Director for DOR and DHSS.
2.   ITAB Chair Items (Paul Wright, ITSD-DESE)
a.   No report was noted.

ITAB COMMITTEE UPDATES

1. Architecture Review Committee (Ron Thomas) – Ron Thomas reported the committee met on April 10th and is currently looking at half day sessions. Ron stated there were documents approved in technology hardware maintenance, technology security controls, system software security. The items are currently available on the website for viewing.

2. Digital Media Developers (Bobbie Sue Koelling) – Bobbie Sue reported they are currently working on a database to display all state agencies online services.

3. MOTEC (Jeff Falter / Laura Mertens) – Jeff Falter stated the reports went out and they look good.

4. Personnel Committee (Chris Wilkerson) – Chris Wilkerson stated the OA classifications are due to be complete on April 30th, it will then be forwarded to OA classification section for final approval.

5. Project Management Standing Committee (Steve Adams / Tom Stokes) – Steve Adams reported the committee met last week and approved the manual changes. Steve invited all IT Directors to participate in the project standing committee, as they looking to recruit new members.

6. User Group Coordination (Jeff Falter) – No report noted.

7. MOREnet (Chip Byers) – No report noted.

8. Statewide Purchasing Update (Gary Eggen) – Gary Eggen reported that NGN is still under evaluation. Gary announced that the pc prime vendor, IBM, has been taken off the bulk buy list. Gary also stated that PAQ training has been delayed until May.

9. Technology Services (Chris Wilkerson, R.D. Porter, Howard Carter, Pete Wieberg, Alicia Weaver, Marilyn Gerrard-Hartman) – Marilyn Gerrard-Hartman reported the Enterprise Assessment scheduled for all agencies, two hundred and forty interviews are scheduled for next month.
Pete Wieberg reported the internet access went up from sixty six to eighty six. Pete stated the MOREnet server agreement is still ongoing.
Howard Carter announced the process of running zip is running well on TRIPS for DOR.
Alicia Weaver reported she is still currently working on performance measures, so far she has received positive feedback. Alicia stated she is also working on methodology.
Chris Wilkerson reported on behalf of R.D. Porter that IT security policies are not acted out well because there are currently no policies in place. They are currently working on building policies, policies are for all staff, not just IT staff.

10. MO GIS Advisory Counsel/ GIO Update (Tony Spicci / Bobbie Sue Koelling) – Bobbie Sue Koelling announced that May 17th is GIS day in the Rotunda at the Capital.
Tony Spicci reported on Digital Orthophotography for Missouri. Tony stated the east side of the state has already been flown and those wishing to participate in funding the west side of the state can still do so.

OPEN DISCUSSION

1. Dan Ross reported the Missouri Business Portal site had one hundred and thirteen thousand hits, over two thousand visitors a day.

2. Chris Wilkerson announced the contract for CA will need to be renewed by July. This is a maintenance only contract, Chris will be contacting agencies to see if they have a use for such a contract.

REVIEW OF ACTION ITEMS

1. Paul to invite Facilities Management to speak at ITAB meeting regarding plan for new generators.

A motion was made by Steve Adams, seconded by Don Lloyd, and the meeting was adjourned.

NEXT MEETING

The next ITAB meeting is scheduled for **Wednesday, May 30, 2007 at 8:30 a.m. at the Kirkpatrick State Information Center, Interpretive Center, 600 West Main Street, Jefferson City, MO**.

PW/sj